

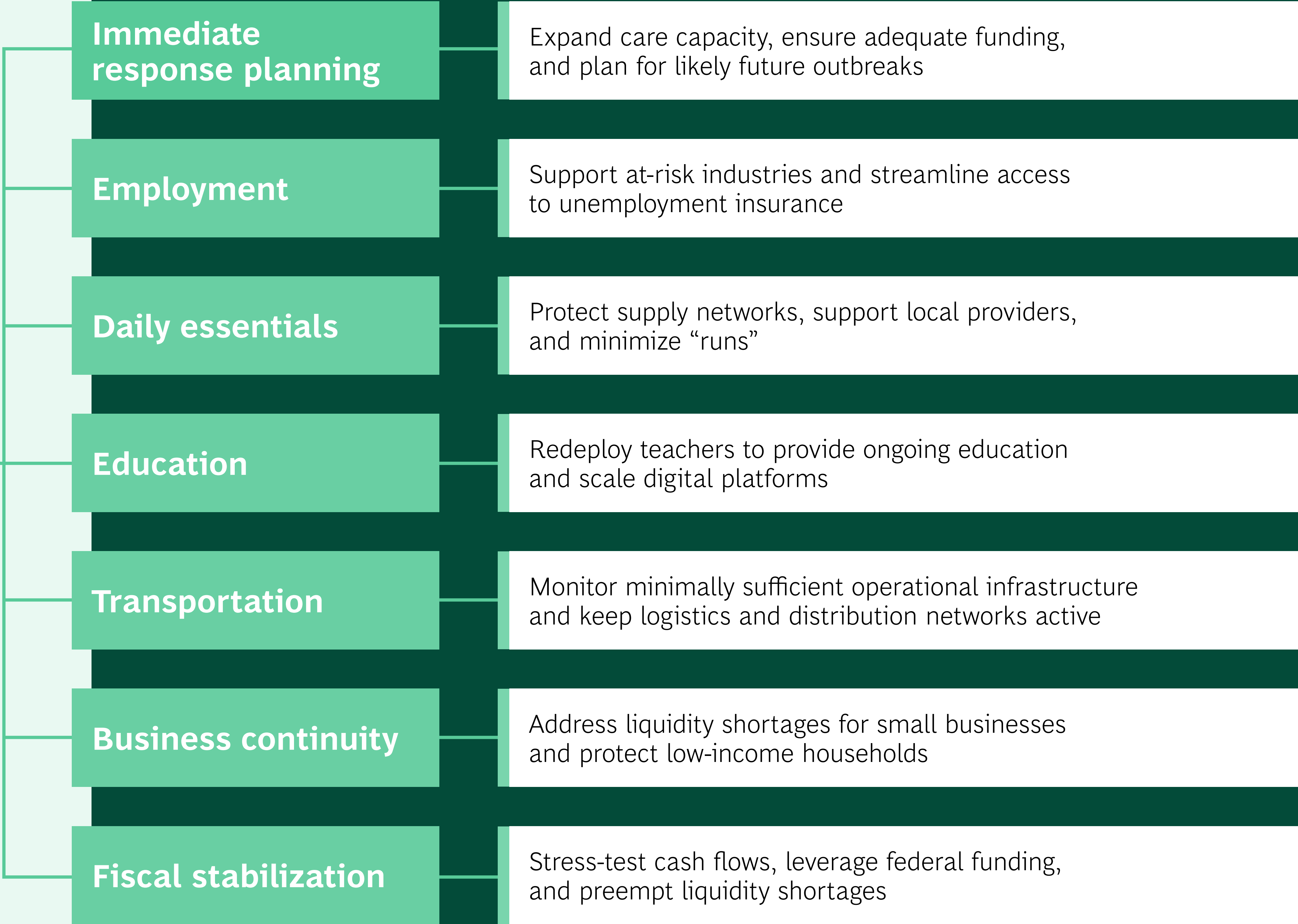
COVID-19

# RAPID CRISIS RESPONSE FOR STATE AND LOCAL GOVERNMENTS

## CHECKLIST

# Checklist for Organizing the Governor's or Mayor's Office Response

GOVERNOR'S/  
MAYOR'S OFFICE



# Checklist of Top-Priority Actions for Addressing Critical Challenges

## 1 HEALTH CARE

## 2 SOCIETY

## 3 THE ECONOMY

### Plan for outbreaks

- Minimize the cost of testing and treatment for patients
- Develop segmentation guidelines to treat patients differently according to illness severity, such as which patients require hospitalization and which can be treated at home
- Ensure that adequate treatment for critical conditions not related to infectious disease remains available even as the outbreak cases increase
- Maintain adequate supplies of essential medical equipment and products

### Keep the public health system resilient

- Expand temporary treatment facilities to mitigate hospital capacity constraints
- Expedite access to vaccines and new treatments as they become available
- Provide emergency funding to hospitals, medical centers, and public health organizations to ensure that they remain operational and to preempt shortages
- Secure federal funding for urgent health care needs and prepare for fast-track procurement
- Assist private health organizations in their efforts to secure available federal aid

# Checklist of Top-Priority Actions for Addressing Critical Challenges

## 1 HEALTH CARE

## 2 SOCIETY

## 3 THE ECONOMY

### Stabilize employment

- Identify at-risk industries most likely to cut staff during an outbreak, especially those that disproportionately affect low-income households and the self-employed
- Streamline and simplify unemployment insurance applications and amend budgets to make allowance for spikes in claims

### Maintain access to daily essentials

- Identify at-risk supply networks for essential goods and services, such as water, food, medicine, and power
- Provide rapid emergency support to local providers of essential goods facing liquidity challenges
- Curtail panic buying and irrational stockpiling by monitoring sales of essential items and rolling out price controls and emergency purchase limits as needed

### Meet education needs

- Redeploy teachers and other staff as quarantines expire to support the continuity of educational services
- Leverage digital learning platforms to keep students actively engaged in education

### Keep transportation moving

- Define minimally sufficient levels of operational transportation infrastructure in order to set priorities in an emergency
- Minimize risks to staff responsible for operating transportation infrastructure
- Keep logistics and distribution networks active, especially for essential goods

# Checklist of Top-Priority Actions for Addressing Critical Challenges

## 1 HEALTH CARE

## 2 SOCIETY

## 3 THE ECONOMY

### Sustain business continuity

- Postpone sales tax and corporate tax payments, especially for small businesses
- Freeze bankruptcies and liquidations
- Provide emergency funding to small businesses and the self-employed in anticipation of liquidity shortages
- Secure federal loans and grants for small businesses and other organizations by providing assistance with applications
- Protect low-income households by developing emergency programs and ensuring that they are able to meet basic needs

### Stabilize public finances

- Stress-test cash flows for essential government agencies and adjust budgets to account for rising unemployment claims and health care spending and declining tax revenues
- Design fiscal-support packages for municipalities, counties, and safety-net providers facing liquidity shortages
- Coordinate with the private sector and philanthropies to support vulnerable populations and supplement government programs
- Document all unmet needs and incremental emergency spending to prepare applications for federal stimulus and emergency funding
- Identify priority needs and investments to seek federal stimulus funding
- Establish a program management team to apply for, allocate, monitor, and report on federal stimulus spending